

TUESDAY, May 1, 2018
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio on Tuesday, May 1, 2018, with the following members present: Mr. Jay H. Wippel and Mr. Harold R. Henson. Brad Lutz, County Administrator, was also in attendance.

In the Matter of
Minutes Approved:

Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to approve the minutes from April 24, 2018, with corrections.

Voting on the motion was as follows: Commissioner Stewart, absent; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Bills Approved for Payment:

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated May 2, 2018, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$235,848.95 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Stewart, absent; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Appropriation of Funds Approved:

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the following requests for the APPROPRIATION OF FUNDS:

\$435.22 – 101.1105.5703 – Contingencies - Treasurer

\$4,649.00 – 101.1105.5703 – Contingencies – Treasurer

\$1,148.33 – 101.1105.5703 – Contingencies – Treasurer

\$3,000.00 – 101.1105.5703 – Contingencies – Commissioners

\$250,000.00- 101.1105.5703 – Contingencies - Commissioners

Voting on the motion was as follows: Commissioner Stewart, absent; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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In the Matter of
Fund Transfers Approved:

Commissioner Harold Henson offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the FUND TRANSFERS:

\$4,649.00 from 101.1105.5609 – ALGT Interest - Treasurer
To
201.0000.4705 – ALGT Interest – Treasurer

\$1,148.33 – 101.1105.5610 – Motor Vehicle Tax - Treasurer
To
202.0000.4706 – Motor Vehicle Tax – Treasurer

\$435.22 – 101.1105.5611 – Interest Special Projects Assessment – Treasurer
To
901.0000.4707 - Interest Special Projects Assessment

\$43,816.71- 101.1105.5701– Transfers-Out – Auditor
To
301.0000.4901 – Transfers-In HB 295 Bond - Auditor

Voting on the motion was as follows: Commissioner Stewart, absent; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Transfers & Re-Appropriations Approved:

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the following requests for the TRANSFERS and RE-APPROPRIATIONS OF FUNDS:

\$435.22 from 101.1105.5703 – Contingencies - Treasurer
To
101.1105.5611 – Interest Special Projects Assessment – Treasurer

\$1,148.33 – 101.1105.5703 – Contingencies - Treasurer
To
101.1105.5610 – Motor Vehicle tax – Treasurer

\$4,649.00 – 101.1105.5703 – Contingencies – Treasurer
To
101.1105.5609 – ALGT Interest – Treasurer

\$250,000.00 – 101.1105.5703 – Contingencies – Commissioners
To
101.1112.5405 – Countywide Facilities Professional Services – Commissioners

\$3,000.00 – 101.1105.5703 - Contingencies – Commissioners
To
101.1102.5484 – Maintenance Uniforms – Commissioners

Voting on the motion was as follows: Commissioner Stewart, absent; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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In the Matter of
Waivers Approved:

Nancy Graham, Fiscal Specialist, requested a waiver to pay Aluminum Works as the deposit for the purchase of animal pens for the Pickaway County Agricultural & Event Center. After discussing the request, Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to waive the waiting period to issue payment to **Aluminum Works**, in the amount of **\$25,000.00 from line item #401.7115.5530 – Planned Capital**.

Voting on the motion was as follows: Commissioner Stewart, absent; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

Nancy Graham, Fiscal Specialist, requested a waiver to pay CORSA as the premium for liability insurance coverage. After discussing the request, Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to waive the waiting period to issue payment to **CORSA**, in the amount of **\$222,514.00 from line item #101.1103.5442 – Group and Liability Insurance**.

Voting on the motion was as follows: Commissioner Stewart, absent; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Report Provided by Dave Conrad, EMA Director & 911 Coordinator:

The following is a summary of the report provided by Dave Conrad, EMA Director & Pickaway County 911 Coordinator:

EMA

- Last Friday afternoon, April 27th, Mr. Conrad responded to an oil spill with Pickaway Township Fire in Congo creek off St. Rt. 361 east of Kingston Pike. Due to the approximate fifteen-gallon spill, Mr. Conrad called in the State Environmental Protection Agency and they are working with the cleanup company.
- Mr. Conrad will be attending tonight's BOX65 meeting at their headquarters on North Court to discuss first aid for the county fair.
- This year's LEPC tabletop exercise will be held at Ohio Christian University on Friday May 4th. From 8:00am until 12:00 p.m..
- Mr. Conrad will be assisting Ross County EMA with their LEPC exercise serving as an evaluator this Saturday May 5th.

E-911

- Last week on Wednesday, April 25, Mr. Conrad attended the Zuercher Tritech Site Survey at the County Public Safety Point, the meeting went well and they need very little to move forward with the new 911 hardware and software.

In the Matter of
Tim McGinnis, Planning and Development Director:

The following is summary of the report provided by Tim McGinnis, Planning and Development Director:

- Phase 2 of Project Fireball, Mr. McGinnis is still trying to coordinate with other parties
- Mr. McGinnis is gathering information for the meeting next week. The lot split on St. Rt. 104 will need to be reviewed. The Owner was in to see Mr. McGinnis last Friday, and it needs the approval of the board due to being in the flood plan.

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In the Matter of
Report Provided by April Dengler, Deputy County Administrator:

The following is a summary of the report provided by April Dengler, Deputy County Administrator:

- WDC Group updated the construction schedule and provided a demo update. A construction meeting will be held Wednesday, May 2nd at 9:00 a.m..
- The PAAC Advisory Board Meeting was last Friday, April 27th. The Board amended the by-laws to include more board members. They awarded grants to the following:
 - Cardinal Health Healthy Communities Grant = \$100,000
 - Addiction Action Policy Forum Grant = \$40,000
 - Pending – Drug Free Communities Grant = \$125,000 – will find out in fall of 2018 if approved.
- The Youth Drop-In Center is averaging 150 kids a week. Food donations are welcome. The Center is open Tuesdays 3:00-8:00 p.m.
- Mrs. Dengler is helping with interviews this week (Wed/Thurs) with Tom Davis for the Executive Assistant position for the Park District.
- Monthly Department Head meeting will be starting up again this Thursday with Brad Lutz and will take place the first Thursday of every month at 10:30 a.m.
- The Dog Shelters part-time Deputy Dog Warden, Liz Brannon will be off work until May 16, 2018 for a broken wrist from a fall at her home.

In the Matter of
County Commissioners Association of Ohio (CCAO)
Workers' Compensation Group Rating Plan Agreement Signed:

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, authorizing Commissioner Jay Wippel, President, to sign the Workers' Compensation Group Rating Plan Agreement with the County Commissioners Association of Ohio Service Corporation (CCAOSC).

Voting on the motion was as follows: Commissioner Stewart, absent; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Contract Award of the Construction Management
At Risk Service for the Fairgrounds Revitalization Project:

In reference to Request for Statement of Qualifications for Construction Management at Risk submitted April 13, 2018, referred to as RFQ's. Interviews were conducted on April 27th with three of the submitting companies. Upon review and discussion, Commissioner Harold Henson offered the motion, second by Commissioner Jay Wippel, to accept the RFQ and award to **Corna-Kokosing, 6235 Westerville Road, Westerville, Ohio 43081.**

Voting on the motion was as follows: Commissioner Stewart, absent; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Waive Permit Fees to the Building Department
For Haven House Renovations:

In reference to the Haven House Renovation Project, the Commissioners offered to waive permit fees due to the Building Department for permits issued for work at the newly renovated Haven House. Commissioner Harold Henson offered the motion, second by Commissioner Jay Wippel, to waive permit fees due to the Pickaway County Building Department for the Haven House renovations.

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Voting on the motion was as follows: Commissioner Stewart, absent; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
John Joyce's Submission of the
Agreement for use of Pickaway County Property:

The Commissioners reviewed the agreement for the use of Pickaway County property submitted by John Joyce for the FAME Event (Fashion, Art and Music Event). Mr. Joyce is requesting to hang a banner on the fence of Memorial Hall on May 1, 2018, and display until May 19, 2018. The event is scheduled to be held May 19, 2018 at 6:30 p.m. at Rhoads Garden Center.

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the Agreement for the use of Pickaway County property submitted by John Joyce for the display of the FAME banner at Memorial Hall.

Voting on the motion was as follows: Commissioner Stewart, absent; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Planned Maintenance Agreement with
The Verdin Company for the
Tower Clock and Controller:

The Planned Maintenance Agreement for tower clock located at the Pickaway County Courthouse, WM Foresman Memorial Chime, was presented to the Commissioners for review. The agreement is for one call PMG 1 effective July 1, 2018 to June 30, 2019 for the cast ringing bell(s), bell ringing equipment and controller, tower clock and controller at the contract amount of \$990.00. The Planned Maintenance Agreement includes cleaning, lubrication, adjusting and testing each unit covered. It will cover normal yearly maintenance, but will not include complete overhauls or replacement parts.

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the Planned Maintenance Agreement provided by The Verdin Company.

Voting on the motion was as follows: Commissioner Stewart, absent; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Meeting in Executive Session:

At 10:02 a.m., Commissioner Harold Henson offered the motion, second by Commissioner Jay Wippel, to enter into Executive Session pursuant to ORC §121.22 (G) (7) to discuss county hospital's trade secrets with Mr. Lutz and Tim Colburn, CEO/President of Berger Health System in attendance

Roll call vote on the motion was as follows: Commissioner Stewart, absent; Commissioner Wippel, yes; Commissioner Henson, absent. Voting No: None. Motion carried.

Attest: Angela Karr – Clerk

At 10:30 a.m., the Commissioners exited Executive Session and Commissioner Harold Henson offered the motion, second by Commissioner Jay Wippel to resume Regular Session.

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Roll call vote on the motion was as follows: Commissioner Stewart, absent; Commissioner Wippel, yes; Commissioner Henson, absent. Voting No: None. Motion carried.

Attest: Angela Karr – Clerk

No action was taken.

In the Matter of
Brad Lutz, County Administrator:

The following is summary of the report provided by Brad Lutz, County Administrator:

- Mr. Lutz provided an update from Tom Swisher on the P5 conversion. The plans are to move the Fire Department to the new system on May 14th and the Sheriff's Office on June 1st.
- The Engineer spoke with the City of Circleville Utility Department and they are willing to help the county with taking on the sewer and water billing. Chris Mullins, Engineer, will gather additional information regarding sewer and water billing.
- Mr. Lutz provided the Commissioners with the final draft of the 2018 Fair Book. It is ready to be published and distributed.
- The interviews were conducted Friday for the RFQ's for the Construction Management at Risk for the Fairgrounds Revitalization Project.
- Commissioner Wippel, Mr. Lutz and Mike Schmidt met with individuals to assist with the Fairgrounds fundraising.
- Mr. Lutz met with MS Consultants yesterday to review the plans that are 90% complete.
- The dairy buildings located at the Fairgrounds are ready for demolition as soon as Colombia Gas signs off. All utilities are disconnected and the buildings are vacant. The manufactured home will be re-publicized to accept bids.

In the Matter of
Resolution Adopted Authorizing
Participation in the ODOT Winter Contract for Road Salt:

At the request of Chris Mullins, Pickaway County Engineer, Commissioner Jay Wippel offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution which authorizes participation in the Ohio Department of Transportation's (ODOT) annual winter road salt bid (018-19) for the purchase of road salt/sodium chloride:

Resolution No.: PC-050118-1

RESOLUTION AUTHORIZING PARTICIPATION
IN THE ODOT WINTER CONTRACT (018-19) FOR ROAD SALT

WHEREAS, the Pickaway County Commissioners (hereinafter referred to as the "Political Subdivision") hereby submits this written agreement to participate in the Ohio Department of Transportation's (ODOT) annual winter road salt bid (018-19) in accordance with Ohio Revised Code 5513.01(B) and hereby agrees to all of the following terms and conditions in its participation of the ODOT winter road salt contract:

a. The Political Subdivision hereby agrees to be bound by all terms and conditions established by ODOT in the winter road salt contract and acknowledges that upon award of the contract by the Director of ODOT it shall be bound by all such terms and conditions included in the contract; and

b. The Political Subdivision hereby acknowledges that upon the Director of ODOT's signing of the winter road salt contract, it shall effectively form a contract between the awarded salt supplier and the Political Subdivision; and

c. The Political Subdivision agrees to be solely responsible for resolving all claims or disputes arising out of its participation in the ODOT winter road salt contract and agrees to hold the Department of

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Transportation harmless for any claims, actions, expenses, or other damages arising out of the Political Subdivision's participation in the winter road salt contract; and

d. The Political Subdivision hereby requests through this participation agreement a total of **2,100 tons** of Sodium Chloride (Road Salt) of which the Political Subdivision agrees to purchase from its awarded salt supplier at the delivered bid price per ton awarded by the Director of ODOT; and

e. The Political Subdivision hereby agrees to purchase a minimum of 90% of its above-requested salt quantities from its awarded salt supplier during the contract's effective period of September 1, 2018 through April 30, 2019; and

f. The Political Subdivision hereby agrees to place orders with and directly pay the awarded salt supplier on a net 30 basis for all road salt it receives pursuant to ODOT winter salt contract; and

g. The Political Subdivision acknowledges that should it wish to rescind this participation agreement it will do so by written, emailed request by no later than Thursday, June 1, 2018. The written, emailed request to rescind this participation agreement must be received by the ODOT Office of Contract Sales, Purchasing Section email: Contracts.Purchasing@dot.ohio.gov by the deadline. The Department, upon receipt, will respond that it has received the request and that it has effectively removed the Political Subdivision's participation request. Furthermore, it is the sole responsibility of the Political Subdivision to ensure ODOT has received this participation agreement as well as the receipt of any request to rescind this participation agreement. The Department shall not be held responsible or liable for failure to receive a Political Subdivision's participation agreement and/or a Political Subdivision's request to rescind its participation agreement.

NOW, THEREFORE, be it ordained by the following authorized person(s) that this participation agreement for the ODOT winter road salt contract is hereby approved, funding has been authorized, and the Political Subdivision agrees to the above terms and conditions regarding participation on the ODOT winter salt contract: Brian S. Stewart [absent]; Jay H. Wippel [signed]; Harold R. Henson [signed].

Voting on the motion was as follows: Commissioner Stewart, absent; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Resolution Authorizing To
Extend Resolution No. PC-011618-1
Weight Limit Reduction to May 16th:

The County Engineer, Chris Mullins requested Resolution No.: PC-011618-1, passed on January 16, 2018, be extended to May 16, 2018. The Resolution No.: PC-011618-1 was approved as follows:

Resolution No.: PC-011618-1

WHEREAS, the Pickaway County Engineer submitted a written request to the Pickaway Board of Commissioners to enact a 50% temporary load reduction on various county roads due to excessive moisture and unstable road beds; then,

THEREFORE BE IT RESOLVED that, effective immediately, the Pickaway County Board of Commissioners hereby enacts a temporary 50% road load reduction on the following county roads, which will expire on April 30, 2018:

- **Canal Road (CR-100) from the Melvin Stone entrance south to State Route 104**
- **Crownover-Mill Road (CR-125) from Crownover-Mill Road (T125) to Yankeetown Pike**
- **Yankeetown Pike (CR-17) from Crownover-Mill Road to Five Point Pike**
- **Five Points Pike (CR-21) the entire length**
- **Scioto Darby Road (CR-22) from London Road to U.S. Route 62**

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- **Airbase Road (CR-237) the entire length**
- **Smith Hulse Road (CR-5) the entire length**
- **Federal Road (CR-173) from London Road to McKinley Road**
- **McKinley Road (CR-175) the entire length**

Commissioner Henson offered the motion, seconded by Commissioner Wippel, to extend Resolution No.: PC-011618-1 to May 16, 2018.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Stewart, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Dave Greeno to Discuss Trustee Issues:

Dave Greeno stopped in to meet with the Commissioners to discuss Wayne Township Trustees and issues in the area of his home. Mr. Greeno has contacted the Wayne Township Trustee to clean up the area with a dilapidating home with a lot of debris. Mr. Greeno cannot get the township trustee to pursue and finally contacted Judy Wolford, Pickaway County Prosecutor. Mr. Greeno felt it was time to contact the Commissioners and asked if the Commissioners could notify him if they receive a status change.

In the Matter of
The Purchase of a New Cruiser
For the Sheriff's Office:

Lt. Cory Bachnicki, brought in paperwork with the proposed figures to purchase a new cruiser from Coughlin Automotive. The base price is \$27,454.00 with \$18,456.00 in up fit add-ons and the order need to be submitted by May 5th. There is \$17,000 available to be applied to the purchase of the new cruisers from the insurance settlement of the cruiser that had flood damage. Lt. Bachnicki, requested if there are enough funds to purchase three cruisers for the department and Commissioner Wippel asked if there are any old cars at the Sheriff's Office that are good. Lt. Bachnicki stated that he has six vehicles with over 250,000 miles. The purchase of a Fusion as an unmarked vehicle for the department was of interest and Mr. Lutz suggested to get final numbers and a quote for the purchase of a Fusion. The department is short on unmarked vehicles. Lt. Bachnicki will get a quote on the purchase of an unmarked vehicle.

Upon review of the quote from Coughlin Automotive, Commissioner Henson offered the motion, seconded by Commissioner Wippel, to purchase two cruisers and one unmarked Fusion for the Sheriff's Office.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Stewart, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Jeremy Newman, Scioto Post
Fairgrounds Renovation Update:

Jeremy Newman, Scioto Post, wanted an update of the Fairgrounds Revitalization Project. He was looking for a quote of the cost to complete the grandstand, and the Commissioners stated that it was \$22,000 to improve the grandstands with paint, add new siding, and it will be made more handicap accessible, but will not be completed before the 2018 Fair is held. Commissioner Wippel explained that the Grandstand is the Fair Board that is in charge of the renovation.

Mr. Newman asked if the Commissioners had any information of the bull located on the Grange Building at the Fairgrounds, Commissioner Wippel stated that is has been a mystery and asked if Mr. Newman found any information of the bull to please inform them, they would like to know more of the

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history. Mr. Newman has asked a lot of questions in the community trying to locate any information that he can find.

In the Matter of
Mowing issues with Airport Authority
Board and Brad Parrett :

Brad Parrett attended an Airport Board Meeting, he was trying to help the board to cut back on their mowing costs by offering to bale the field next to his property that the Airport Board owns. Mr. Parrett would give the board \$300 a year as a donation for allowing him to bale the property. Ace Elsea wants to pay someone to mow the field instead of letting Mr. Parrett bale it at the donation per year. This saves the Airport money and helps Mr. Parrett feed his cattle with what he produces from him baling the property the board owns. The Airport Authority Board asked Mr. Parrett to no longer bale, due to they are going to pay someone to mow from now on. Mr. Parrett asked if the Airport Authority had discussed in previous minutes. Previous minutes will be reviewed.

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending April 28, 2018.

A total of \$870 was reported being collected as follows: \$120 in adoption fees; \$30 in boarding revenue \$315 in dog licenses; \$195 in dog license late penalty; \$80 in owner turn-in; \$80 transfer out rescue and \$50 in redemptions.

Seven (7) stray dogs were processed in; three (3) dogs were adopted.

With there being no further business brought before the Board, Commissioner Jay Wippel offered the motion, seconded by Commissioner Harold Henson, to adjourn.

Voting on the motion was as follows: Commissioner Stewart, absent; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Brian S. Stewart, Commissioner - {absent}
BOARD OF COUNTY COMMISSIONERS
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Attest: Angela Karr, Clerk